

### Ordering from Wishtrac

Ordering a product from us is designed to be as simple and flexible as possible. We have a number of ways you can order products, as outlined below.



Place your order online at [www.wishtrac.com](http://www.wishtrac.com). Schools can choose to be invoiced, in which case we will then issue an invoice when we post out the goods to you. You can also pay via credit or debit card or via Paypal. You can track your order status at any time by logging on to our site.



Telephoning an order to Wishtrac. We will then issue an invoice when we post out the goods to you.

**Phone No: 0, \$\$\$, \$++ , \$**



Posting or faxing a completed order form to us. We will then issue an invoice when we post out the goods to you. You can alternatively send a cheque with your order, payable to 'Wishtrac House Limited'. Just fax your order to us or post it to **Wishtrac, Ashton House, Chadwick Street, Wirral, CH46 7TE.**

**Fax Number: 0151 632 6792**

### 28 Days' Free Approval

Any UK School can take advantage of our free 28 day approval service for any of our school software titles (shown by the green 'Free Approval' symbol).

FREE Approval

Simply fill in the table below to request the software that you would like.

Any software that does not meet your needs may be returned within 28 days in perfect condition. Please return packages by recorded delivery. If goods are not returned within 28 days, an invoice for the goods will be issued. Postage and packing (£4.95 + VAT) will be charged for retained items. Should you return an item, you must:

- Pay the return postage
- Remove any installations of the software that you have made

Full terms and conditions are available on our web site at [www.wishtrac.com](http://www.wishtrac.com)

#### Please send me the following software on 28 days' Free Approval

Product Code	Software Title	Price

### Ordering Goods

Orders are processed promptly, and usually dispatched within 24 hours of being placed (Monday - Friday).

#### Customer Details

Name: \_\_\_\_\_

Position Held: \_\_\_\_\_

Order Reference: \_\_\_\_\_

Email Address: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

School Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Order Form

Product Code	Description	Price	Qty.	Total

#### How did you hear about us?

- BETT
- Education Show
- Magazine (Please Specify)
- 
- Email Marketing
- Postal Marketing
- Search Engine
- Other (Please Specify)
- \_\_\_\_\_

Sub-Total	£
Less Discount (if applicable)	£
Delivery	£4.95
Total	£
Please Add 20% VAT	£
Total Order Value	£

Please enter discount code here

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